



GATEWAY

SELECT PROPERTIES

This must be filled out and returned within 10 days of moving in to be valid.

LANDLORD-TENANT WALKTHROUGH

The inspection should be completed by the Tenant upon the Tenant moving in and by both the Landlord and the Tenant upon moving out of the apartment.

Premises (Complete Address): _____

Leasing Agent: Gateway Select Properties

Tenant(s): _____

Move-In Date: _____

Move-Out Date: _____

Inspection Date: _____

Move-Out Inspection Date: _____

	MOVE-IN CONDITION				MOVE-OUT	
	New	Good	Fair	Other	Condition	Charge
Kitchen						
Floor / Floor Covering						
Paint / Walls & Ceiling						
Windows						
Drapes / Blinds						
Doors						
Lighting Fixtures						
Electrical Outlets						
Cabinets						
Counter						
Fan						
Faucets						
Sink & Drain						
Plumbing						
Garbage Disposal						
Stove						
Refrigerator						
Dishwasher						
Other:						
Other:						
Other:						
Dining Room						
	New	Good	Fair	Other	Condition	Charge



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SELECT PROPERTIES

Floor / Carpet						
Paint / Walls & Ceiling						
Windows						
Drapes / Blinds						
Doors						
Lighting Fixtures						
Electrical Outlets						
Other:						
Other:						
Living Room	New	Good	Fair	Other	Condition	Charge
Floor / Carpet						
Paint / Walls & Ceiling						
Windows						
Drapes / Blinds						
	MOVE-IN CONDITION				MOVE-OUT	
Living Room (cont'd)	New	Good	Fair	Other	Condition	Charge
Doors						
Lighting Fixtures						
Electrical Outlets						
Other:						
Other:						
Bathroom 1	New	Good	Fair	Other	Condition	Charge
Floor / Tiles						
Paint / Walls & Ceiling						
Windows						
Doors						
Lighting Fixtures						
Electrical Outlets						
Medicine Cabinet						
Mirrors						
Bathtub						
Shower						
Faucet						
Sink						
Counter						
Toilet						
Paper Holder						
Shower Rod						
Towel Bars & Hooks						
Vent						
Other:						
Other:						
Bathroom 2	New	Good	Fair	Other	Condition	Charge
Floor / Tiles						



GATEWAY

SELECT PROPERTIES

Paint / Walls & Ceiling						
Windows						
Doors						
Lighting Fixtures						
Electrical Outlets						
Medicine Cabinet						
Mirrors						
Bathtub						
Shower						
Faucet						
Sink						
Counter						
Toilet						
Paper Holder						
Shower Rod						
Towel Bars & Hooks						
Vent						
Other:						
Other:						
	MOVE-IN CONDITION				MOVE-OUT	
Bedroom 1	New	Good	Fair	Other	Condition	Charge
Floor / Carpet						
Paint / Walls & Ceiling						
Windows						
Drapes / Blinds						
Doors						
Lighting Fixtures						
Electrical Outlets						
Closets						
Mirror						
Other:						
Other:						
Bedroom 2	New	Good	Fair	Other	Condition	Charge
Floor / Carpet						
Paint / Walls & Ceiling						
Windows						
Drapes / Blinds						
Doors						
Lighting Fixtures						
Electrical Outlets						
Closets						
Other:						
Bedroom 3	New	Good	Fair	Other	Condition	Charge
Floor / Carpet						



GATEWAY

SELECT PROPERTIES

Paint / Walls & Ceiling						
Windows						
Drapes / Blinds						
Doors						
Lighting Fixtures						
Electrical Outlets						
Closets						
Mirror						
Other:						
Other:						
Bedroom 4	New	Good	Fair	Other	Condition	Charge
Floor / Carpet						
Paint / Walls & Ceiling						
Windows						
Drapes / Blinds						
Doors						
Lighting Fixtures						
Electrical Outlets						
Closets						
Other:						
General	New	Good	Fair	Other	Condition	Charge
Front Door						
Doorbell						
Hallway 1						
Hallway 2						
Hallway Closet						
Heating / Thermostat						
Air Conditioning						
Smoke Detectors						
Fire Extinguishers						
Mailbox lock						
Balcony / Terrace / Deck						
Fireplace						
Stairs						
Other:						
Other:						

Notes: _____

Move-In: Tenant Signature _____ Date _____
 Tenant Signature _____ Date _____
 Leasing Agent Signature *Katherine L. Work* Date _____



GATEWAY

SELECT PROPERTIES

Move-Out: Tenant Signature _____ Date _____

Forwarding Address _____

Leasing Agent _____ Date _____